**New Director Identification Number requirements**

A Director Identification Number (director ID) is a unique 15 digit identifier system designed to verify and track the corporate history of individual directors and their relationships to companies. It will also help protect the privacy of directors by allowing them to be identified on public registers without disclosing personal information such as date of birth, full name or residential address.

**Do I need a director ID?**

From November 2021, you will need a director ID if you are a Registered Officer, being a person who is appointed Director or Alternate Director of an Australian entity including:

* any Company which includes a company acting only as a Trustee
* Aboriginal and Torres Strait Island Corporation (director under the CATSI Act)
* Charity or not-for-profit organisation that is a company
* Registered Australian body or Foreign Company (ARBN).

Company Secretaries do not need a Director ID.

**When do I need to have my director ID by?**

If you are a director acting for a company registered under the Corporations Act 2001:

|  |  |
| --- | --- |
| **Date you become a director** | **Must have a director ID by** |
| On or before 31 October 2021 | 30 November 2022 |
| 1 November 2021 – 4 April 2022 | Within 28 days of appointment as director |
| 5 April 2022 | Before appointment |

If you ae a director acting for a company under the Corporations (Aboriginal and Torres Strait Islander) Act 2006:

|  |  |
| --- | --- |
| **Date you become a director** | **Must have a director ID by** |
| On or before 31 October 2022 | 30 November 2023 |
| From 1 November 2022 | Before appointment |

**How do I apply?**

**Australian residents**

If you have a MyGovID, the easiest and fastest way to apply is online, otherwise you can apply by phone or using a downloadable form.

You will need to some information that the ATO knows about you when you are applying, regardless of the option you choose, including:

* your tax file number
* your residential address as held by the ATO
* Information from two further documents to [verify your identify](https://www.abrs.gov.au/director-identification-number/apply-director-identification-number/verify-your-identity), for example bank account details or ATO notice of assessment.

For more information on your options to apply for your director ID you can visit [Australian Business Register Services - Apply for you director ID](https://www.abrs.gov.au/director-identification-number/apply-director-identification-number).

**Foreign resident Directors**

If you are a foreign resident director you may be able to apply using an Australian MyGovID, if you do not have a MyGovID, you will be required to apply using the downloadable form and provide certified copies of your identity documents.