



Important information for company directors

As a company director, under new legislation, you're now required to obtain a director identification number (director ID).

A director ID is a unique identifier that you keep forever. It's free to apply and you only need to apply once.

If you are a company director appointed prior to 1 November 2021, you must obtain your director ID by **30 November 2022**. New directors should apply before they are appointed.

What you need to do

The fastest way to get a director ID is to apply online using the myGovID app. If you can't get a myGovID, the best way to apply for a director ID will depend on your situation.

Find out how you can apply for a director ID on our website at abrs.gov.au/DirectorID

You must apply for a director ID yourself. No one can apply for you. The reason for this is you need to prove your identity when you apply.

Penalties may be applicable if you don't apply for a director ID. We'll consider the circumstances of those that don't apply on time when deciding what action to take.

NEED HELP?

Visit abrs.gov.au for more information.

Alternatively, you can phone us on 13 62 50 between 8.00am and 6.00pm, Monday to Friday from within Australia.

If you're overseas, you can phone us on +61 2 6216 3440 between 8.00am and 6.00pm AEST, Monday to Friday.

What happens next

Once you have your director ID, keep it safe until you need to use it. It can be shared with your accountant, company secretary, ASIC registered agent or tax professional.

You don't need to provide your director ID to ASIC unless otherwise directed. When the ASIC companies register is transitioned to ABRS in the future, your director ID will need to be linked to the companies that you are a director of. We'll keep you up to date with any changes that may affect you.

How director ID will help honest businesses

Director ID is the first service delivered by us and will help to:

- › prevent the use of false and fraudulent director identities
- › make it easier for external administrators and regulators to trace directors' relationships with companies over time
- › identify and eliminate director involvement in unlawful activity

For more information about ABRS and director ID, visit abrs.gov.au/about-us.

Michelle Crosby

Deputy Registrar

Australian Business Registry Services