



Councillor Conflict of Interest Disclosure Form

CPA AUSTRALIA LTD

ABN 64 008 392 452

Identification:

Councillor's Name:	
Division:	

Characterisation of Conflict:

Describe the Conflict of interest e.g. being employed by the appointed external auditor to CPA Australia; having a personal relationship with a person who is a candidate for special admission; having a personal relationship with a person who for a fee is presenting at Divisional events; or may be being considered for an award or the conflict may arise from being a member of a governance structure of another body. (Please describe below)

[Empty box for describing the conflict]

Declaration:

I declare that the details of my conflict of interest are correct to the best of my knowledge and that I am aware of my responsibilities to take reasonable steps to avoid or manage any real or apparent conflict of interest in connection with my role as Councillor and to advise the Divisional Council President of any relevant changes in my personal circumstances.

Signature of Councillor: _____

Date: _____

Action by President:

Describe the action proposed to mitigate the real or perceived conflict which has been disclosed and the reasons for the decisions:

[Empty box for describing the action]

The above action has been discussed with the Councillor and is appropriate to manage the real or apparent conflict of interest disclosed above.

Signature of President: _____

Date: _____

Councillor Endorsement: _____

Date: _____

When finalised this form is to be forwarded to the General Manager or Country Head (or equivalent position) with a copy to the Company Secretary.